

**CALIFON BOARD OF EDUCATION
WORK SESSION
MINUTES
December 13, 2011 7:30 p.m.**

I. CALL TO ORDER – OPENING STATEMENT

This meeting was called to order at 7:35 p.m. with the following opening statement read by President Galligan:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided in the notice dated December 1, 2011. Said notice was posted at the office of the Califon School, mailed to the Hunterdon County Democrat, the Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

II. THE PLEDGE OF ALLEGIANCE

All present participate in the recitation of the Pledge of Allegiance.

III. ROLL CALL

Members Present: Mr. Timothy Ayers (enters meeting at 7:36 p.m.)
Mr. Kim Schundler
Mr. Alfred Turello
Mrs. Carolyn Murin
Ms. Kelly Galligan

Absent: none

Also Present: Dr. Kathleen Prystash, CSA
Ms. Susan Schaffner, BA/BS

Members of the Public

IV. APPROVAL OF MINUTES

A. Motion to approve the following minutes:

November 16, 2011 Work Session Meeting
November 16, 2011 Executive Session
November 30, 2011 Regular Meeting
November 30, 2011 Executive Session

**CALIFON BOARD OF EDUCATION
WORK SESSION
MINUTES
December 13, 2011 7:30 p.m.**

V. WRITTEN COMMUNICATIONS

1. Borough of Califon Minutes November 7, 2011

VI. CHIEF SCHOOL ADMINISTRATOR'S REPORT

- Holiday Concert – The concert went very well.
- Harassment, Intimidation and Bullying Report
- New Teacher Evaluation – Dr. Prystash reviewed this mandated evaluation system.
- School Calendar 2012-2013
- Joint Meeting with Califon Borough Council – Possible dates are January 16th or 17th.
- School Choice – Dr. Prystash said representatives of Hunterdon County Superintendents met with the New Jersey Department of Education officials.

VII. PUBLIC COMMENT - None

VIII. BOARD SECRETARY/TREASURER'S REPORT

After review of the Secretary's and Treasurer's reports for the month of **October 2011** based upon consultation with the Board Secretary, the Board of Education of the Borough of Califon has ascertained, to the best of our knowledge and ability, with the information provided, that no major account has been over-expended, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and hereby certifies the district's financial plan as approved is being followed as revealed in the financial reports.

IX. COMMITTEE REPORTS

**CALIFON BOARD OF EDUCATION
WORK SESSION
MINUTES
December 13, 2011 7:30 p.m.**

CONSENT AGENDA

Matters listed within the consent agenda (designated by *) has been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Chief School Administrator. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

A. Finance/Facilities/Transportation

- Mr. Schundler reviewed the attached minutes

November/December Bills List

- *1. Motion to approve the payment of November/December 2011 invoices from check number 19373 to check number 19419, non check number 44, payroll checks 0915a, 0930a, 1014, 1028 in the amount of \$383,534.61.

Budget Transfers - none

- *2. Motion to approve the attached list of budget and 10% transfers from the period of 10/1/11 to 10/31/11 in the amount of \$0.00

Facility Use

- *3. Motion to approve the following use of facilities:

Wildcats Travel Basketball	1/13, 1/20, 1/27, 2/3, 2/24	6:15- 7:45 pm
	gym	
Booster Club	1/6/12	5:00-10:30 p.m.
	gym	

B. Curriculum/ Instruction and Technology

Dr. Prystash discussed the county meetings that Mrs. Heuneman, Mrs. Caprio, and Mrs. Orlando are attending.

Mr. Ayers reviewed the new testing methods. He discussed the need for computers for the testing. Dr. Prystash said another laptop cart may need to be purchased. Dr. Prystash said the Common Core changes do not line up with the current state testing.

**CALIFON BOARD OF EDUCATION
WORK SESSION
MINUTES
December 13, 2011 7:30 p.m.**

- Health Report
*1. Motion to approve the attached Health Office Report for November 2011

C. Legislation and Policy

Mrs. Murin reviewed the attached minutes.

She said an updated policy disk is being completed. The Board discussed putting the completed document on google docs.

D. Board Ad Hoc Committees

Long Range Planning Committee

Mrs. Murin said a letter would go out before Christmas.

E. Personnel - All resolutions on the recommendation of the Superintendent.

Dr. Prystash said all non-tenured staff had at least one evaluation and were doing well.

Staff Development/Travel

- *1 Motion to approve the following staff development/travel:

C. King	Innovative Tech Projects	Allentown, PA	1/18/12	\$225.00
---------	--------------------------	---------------	---------	----------

Tuition Reimbursement Approval

- *2. Motion to approve the following course reimbursement:

Leslie Weiss	Research in Education (replaces class approved in May 2011)	Fall 2011	\$1,162.50
Christine Orlando	Characteristics of Diverse Learners Practices	Spring 2012	\$1,162.50
Marie Heyduke	Children at Crossroads Life issues that Affect Young Lives	Spring 2012	\$1,162.50

**CALIFON BOARD OF EDUCATION
WORK SESSION
MINUTES
December 13, 2011 7:30 p.m.**

Marie Heyduke Educational Research Spring 2012 \$1,162.50

2011-12 Substitute List

*3. Motion to approve the following additions to the 2011-2012 substitute list. Annual per diem sub rates are \$100.00 nurse, \$80.00 teacher or secretary.

Linda Williams (teacher)

2011-2012 Extra Curricular Appointments

*4 Motion to approve the following extra curricular appointments for the 2011-12 year:

Girls Basketball Coach Kylie Angiuoli \$2,300.00

Dr. Prystash said logistically a boys B basketball team would not work because of gym scheduling. She also said the new girls coach was doing a good job.

F. Communications

X. OLD BUSINESS

- DI - Dr. Prystash said there would not be an 8th grade team due to lack of interest.

XI. NEW BUSINESS

- Board Meeting Format – work session/committee meetings – Mrs. Galligan said the Board goals had made the meetings run late. The board discussed one versus two meeting per month. Mr. Turello suggested looking at one meeting per month outside the budget season.
- Professional Development – Dr. Prystash discussed some staff member trainings.
- Make it take it was a great success.

XII. PUBLIC COMMENT

Mrs. Smith said Califon School was well represented on the Voorhees Honor Roll. She said the community should be proud of the school. She said numerous people in the

**CALIFON BOARD OF EDUCATION
WORK SESSION
MINUTES
December 13, 2011 7:30 p.m.**

community said Board members were encouraging people to leave the school. Mrs. Murin said she would be disappointed if that were true.

Mr. Schundler asked if the Honor Roll numbers make the Califon Crier. The Board discussed promoting Califon students who were successful at the High School. Mr. Schundler said Destination Imagination was a wonderful program.

Mrs. Murin asked if merger was being discussed for the municipality. Mayor Daniel said a study will need to be completed.

Mayor Daniel said Monday January 23rd, 7:00 p.m. – 8:00 p.m., would be a good date for the Joint Meeting between the Borough Council and the Board of Education.

XIII. EXECUTIVE SESSION - None

XIV. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mrs. Murin and seconded by Mr. Turello to adjourn at 9:28 p.m.

The motion carried unanimously on a voice vote.

Respectfully Submitted,

Susan Schaffner
Board Secretary